

# **North River Minor Hockey Association**



## **Constitution**

**Adopted  
May 27, 2014**

## **Constitution of the North River Minor Hockey Association**

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**ARTICLE 1 NAME**

1.1 This Association shall be known as the North River Minor Hockey Association Inc., (NRMHA), hereinafter known as the Association.

**ARTICLE 2 JURISDICTION AND TERRITORIAL BOUNDARIES**

2.1 The Association is the governing body of minor hockey within the territorial boundaries of the North River Minor Hockey Association as defined by Hockey PEI (HPEI).

2.2 The Association is a member of HPEI.

**ARTICLE 3 OBJECTIVES**

3.1 The Association shall organize and develop minor hockey within its jurisdiction.

3.2 The Association shall foster and encourage sportsmanship in the sport of minor hockey in the following divisions: Midget, Bantam, Pee Wee, Atom, Novice, and Tykes Development, and any other division under the jurisdiction of HPEI's Minor Council.

3.3 The Association shall ensure that each team's management provides the opportunity for each member of its team to improve his or her skills and knowledge of hockey while emphasizing good sportsmanship and citizenship.

**ARTICLE 4 BYLAWS**

4.1 The Association shall adopt Bylaws, not inconsistent with this Constitution, which shall include additional provisions for the operation of the Association. Such Bylaws may be amended from time to time as therein provided.

**ARTICLE 5 MEMBERSHIP**

5.1 Membership in the Association will be open to any parent or guardian of each registered player, and any other person approved by the Executive Committee.

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- 5.2 Any parent or guardian, referred to in Article 5.1, shall automatically become a member of the Association upon full payment of the registration fee for any hockey player and shall continue to be a member for the period up to the conclusion of the next Annual Meeting.
- 5.3 The Directors of the Association and other individuals, duly elected or appointed under the Association's Constitution and Bylaws, shall also be members of the Association.

### **ARTICLE 6 MEMBERSHIP VOTING RIGHTS**

- 6.1 Only members of the Association present at Annual, Special, or any other meetings of the Association shall be eligible to vote at such meetings. Decisions shall be by majority vote on all motions.
- 6.2 There will be a limit of one vote per family.
- 6.3 Where a Director of the Association is also an eligible voter as a parent or guardian of a registered player, only one vote may be exercised.

### **ARTICLE 7 EXECUTIVE COMMITTEE**

- 7.1 The Executive Committee shall pursue the objectives of the Association, as defined in Article 3, and shall enforce its Constitution, Bylaws and any other duly approved policies, and shall have other such authorities and duties as defined by the Constitution and Bylaws.
- 7.2 The Executive Committee of the Association shall consist of the following Officers: President, 1st Vice-President, 2nd Vice-President, Secretary and Treasurer, whose duties are defined in the Bylaws.
- 7.3 Members of the Executive Committee are elected annually to one-year terms of office, in accordance with the Bylaws, by the Association membership at the Annual Meeting. There is no limit on the number of successive one-year terms for any position on the Executive Committee.

- 7.4 No person should serve in more than one capacity on the Executive Committee at any one time.
- 7.5 The Executive Officers are elected to fulfil the duties defined in the Bylaws and, more broadly, to contribute to the overall purpose of the Executive Committee as defined in Article 7.1. Any individual elected to the Executive Committee may be removed from office for actions that are inconsistent with these responsibilities. A request for consideration of removal from elected office may be initiated by the Executive Committee or by any fifteen (15) Members of the Association by a written notice to the President (or 1st Vice-President where the request pertains to the President) which identifies the elected Officer in question and provides a detailed explanation of the reason for the removal request. Such a request shall be considered at a Special Meeting of the Association called by the President (or 1st Vice-President where the request pertains to the President) in accordance with the Notice of Meeting provisions in Article 9.8. The elected Officer in question shall be entitled to speak to the issue at the meeting. Removal from elected office requires a two-thirds majority vote of the members present.
- 7.6 All decisions of the Executive Committee shall be by a majority vote. Each member of the Executive Committee shall have one vote except the President who shall vote only in the event that such a vote is needed to break a tie vote.

## **ARTICLE 8 BOARD OF DIRECTORS**

- 8.1 Under the leadership of the President and the Executive Committee, the Board of Directors shall pursue the objectives of the Association, as defined in Article 3, and is responsible for its overall operation.
- 8.2 The Board of Directors of the Association shall consist of the following:
- 8.2.1 the elected Executive Officers;
  - 8.2.2 the Division Coordinators for Midget, Bantam, Pee Wee, Atom, Novice, Tykes Development and Female hockey;

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- 8.2.3 the following additional positions: the Registrar, the Referee-in-Chief, the Ice Coordinator, and the Development Coordinator; and
- 8.2.4 any additional Directors that may be appointed by the Executive Committee.
- 8.3 The positions identified in Articles 8.2.2, 8.2.3 and 8.2.4 are appointed annually by the Executive Committee to fulfil the duties defined in the Bylaws and, more broadly, to contribute to the overall purpose of the Board as defined in Article 8.1. The Executive Committee has the authority to remove individuals from such positions at any time for actions that are inconsistent with these responsibilities.
- 8.4 All decisions of the Board of Directors shall be by a majority vote. Each member of the Board shall have one vote except the President who shall vote only in the event that such a vote is needed to break a tie vote.

### **ARTICLE 9 MEETINGS**

- 9.1 There shall be an Annual Meeting of the Association which shall be called by the President following the completion of the hockey season and shall be scheduled for not later than May 31. A notice of such meeting shall be given through the local media at least one week prior to the date of the meeting.
- 9.2 The quorum at an Annual Meeting or any meeting of the Association shall consist of twenty-five (25) members present.
- 9.3 Additional meetings of the Association may be called as deemed necessary by the President.
- 9.4 The Board of Directors of the Association will meet as frequently as deemed necessary by the President.
- 9.5 A quorum at a Board of Directors meeting shall consist of eight (8) Directors, including at least two members of the Executive Committee.

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- 9.6 The Executive Committee of the Association will meet as frequently as deemed necessary by the President.
- 9.7 A quorum at an Executive Committee meeting shall consist of a majority of the Executive Officers.
- 9.8 In addition to the Annual and other meetings of the Association, Special Meetings of the Association shall be called by the President on the written request of three (3) members of the Executive Committee, or on the written request of ten (10) members of the Association. No subject shall be discussed or considered at any Special Meeting except as specified in a Notice of Meeting. This Notice of Meeting shall be provided through the local media at least one week prior to the date of the meeting and then again during the two-day period immediately preceding the scheduled meeting.

### **ARTICLE 10 REGISTRATION AND FEES**

- 10.1 All players must be registered before participating in such hockey programs as may be organized by the Association.
- 10.2 A fee as determined by the Association and approved at the Annual Meeting must be paid for each player registering with the Association.

### **ARTICLE 11 DISCIPLINE COMMITTEE**

- 11.1 There shall be a Discipline Committee, the chair and members of which will be appointed annually by the Executive Committee. The membership and duties of this committee shall be as stated in the Bylaws.

### **ARTICLE 12 OTHER COMMITTEES**

- 12.1 The Executive Committee may establish such other committees from time to time as it deems necessary for the operation of the Association. The mandates for such committees shall be stated in the motion authorizing their appointment.

**ARTICLE 13 YEAR END**

13.1 The year end for financial accounting shall be April 30.

**ARTICLE 14 AUDIT OF FINANCIAL RECORDS**

14.1 The financial records of the Association may be audited at year end by an auditor appointed by the Executive Committee.

**ARTICLE 15 VACANCIES**

15.1 If the position of President becomes vacant during its term, the 1st Vice-President shall assume the duties and authorities of the President for the remainder of the term. Should both the President and 1st Vice-President positions become vacant during their terms, the 2nd Vice President shall assume the duties and authorities of the President for the remainder of the term. In the event of a vacancy in any position on the Executive Committee other than the President, the Executive Committee may appoint a replacement to serve for the remainder of the term.

15.2 In the event that any elected position on the Executive Committee remains unfilled following the elections at the Annual Meeting, the Executive Committee may appoint an individual to fill the role for that term.

15.3 In the event that any appointed position on the Board of Directors becomes vacant, the Executive Committee may appoint a replacement to serve for the remainder of the term.

**ARTICLE 16 SUSPENSION OF MEMBERSHIP**

16.1 On the recommendation of the Discipline Committee, the Executive Committee may revoke the membership of any member for conduct deemed to be detrimental to the success of the NRMHA hockey program, or to the achievement of the objectives of the Association. Any membership so revoked may not be renewed until the Executive Committee is satisfied that the person whose membership was revoked is willing to comply with the requirements of the Association governing his



or her future conduct.

16.2 Any member whose membership has been revoked will be ineligible to attend any meeting or activity conducted by the Association unless his or her membership has been renewed.

## **ARTICLE 17 AMENDMENTS**

17.1 Amendments to this Constitution shall only be considered at the Annual Meeting or at a Special Meeting called for this purpose in accordance with Article 9.8. Approval of amendments requires a two-thirds majority vote of the members present.

17.2 Any proposals to amend this Constitution shall be delivered to the Executive Committee in writing by March 15.

17.3 Amendments to this Constitution may be proposed by either a petition signed by a minimum of ten (10) members of the Association or by a motion adopted by either the Executive Committee or the Board of Directors of the Association.

17.4 Notice that amendments to the Constitution are being proposed shall be given to all members of the Association together with the notice of the Annual or Special Meeting required as per Article 9. Any member of the Association may learn of the amendments to the Constitution by contacting the Secretary.

## **ARTICLE 18 INDEMNIFICATION**

18.1 All individuals holding either elected or appointed positions within the Association shall be indemnified by the Association for any legal costs and/or claims for damages incurred as a consequence of their actions carried out on behalf of the Association as long as such actions were carried out in accordance with the Association's Constitution, Bylaws and any other duly approved policies.

**ARTICLE 19 CONFLICT OF INTEREST**

19.1 It is the duty of each member of the Board of Directors to disclose any conflict of interest which is related to any matter before the Board or related to their duties as a member of the Board. Such conflicts of interest are deemed to exist when the member's vote or participation in the matter could result in their own personal benefit or the benefit of a close relationship, financial or otherwise, or when the conflict of interest could affect the member's judgment or actions to the detriment of the Association. In all such circumstances, the member shall remove themselves from any discussion, vote, or participation related to the matter.